

|                                       | <b>2016/17<br/>Plan<br/>£</b> | <b>2017/18<br/>Budget<br/>£</b> |
|---------------------------------------|-------------------------------|---------------------------------|
| <b>EXPENDITURE</b>                    |                               |                                 |
| <b><u>EMPLOYEES</u></b>               |                               |                                 |
| EMPLOYEES GROSS PAY                   | 342,390.00                    | 393,500.00                      |
| EMPLOYEES SUPERANNUATION              | 78,240.00                     | 90,050.00                       |
| EMPLOYEES NATIONAL INSURANCE          | 28,440.00                     | 36,800.00                       |
| EMPLOYEE MISCELLANEOUS ALLOWANCES     | 820.00                        | 820.00                          |
| EMPLOYER & PUBLIC LIABILITY INSURANCE | 550.00                        | 550.00                          |
| <b>TOTAL EMPLOYEES</b>                | <b>450,440.00</b>             | <b>521,720.00</b>               |
| <b><u>PREMISES</u></b>                |                               |                                 |
| REPAIRS, ALTERATIONS & IMPROVEMENTS   | 10,000.00                     | 10,000.00                       |
| SECURITY                              | 5,500.00                      | 5,500.00                        |
| RODENT & PEST CONTROL                 | 100.00                        | 350.00                          |
| GROUNDS MAINTENANCE                   | 1,500.00                      | 1,500.00                        |
| FIRE MANAGEMENT/PROTECTION            | 3,640.00                      | 3,640.00                        |
| MAINTENANCE CONTRACTS                 | 10,000.00                     | 10,000.00                       |
| ELECTRICITY                           | 40,600.00                     | 28,000.00                       |
| GAS                                   | 11,400.00                     | 11,400.00                       |
| NATIONAL NON DOMESTIC RATES           | 190,060.00                    | 176,000.00                      |
| WATER                                 | 1,200.00                      | 4,000.00                        |
| SECURITY SERVICES                     |                               | 300.00                          |
| CLEANING MATERIALS                    | 500.00                        | 500.00                          |
| WINDOW & FLUE CLEANING                | 700.00                        | 0.00                            |
| REFUSE COLLECTION / BULK              | 1,500.00                      | 1,500.00                        |
| OFFICE CLEANING CONTRACT              | 7,500.00                      | 8,700.00                        |
| SANITATION & WASTE DISPOSAL           | 1,500.00                      | 600.00                          |
| INSURANCE                             | 2,500.00                      | 2,500.00                        |
| <b>TOTAL PREMISES</b>                 | <b>288,200.00</b>             | <b>264,490.00</b>               |
| <b><u>TRANSPORT</u></b>               |                               |                                 |
| HIRE TRANSPORT                        | 0.00                          | 150.00                          |
| PUBLIC TRANSPORT - STAFF USE          | 500.00                        | 500.00                          |
| CAR ALLOWANCES                        | 600.00                        | 300.00                          |
| TRAVELLING EXPENSES                   | 1,450.00                      | 500.00                          |
| <b>TOTAL TRANSPORT</b>                | <b>2,550.00</b>               | <b>1,450.00</b>                 |

|                                       | <b>2016/17<br/>Plan<br/>£</b> | <b>2017/18<br/>Budget<br/>£</b> |
|---------------------------------------|-------------------------------|---------------------------------|
| <b><u>SUPPLIES &amp; SERVICES</u></b> |                               |                                 |
| SIGNS - NEW & REPAIRS                 | 250.00                        | 250.00                          |
| CONSERVATION                          | 5,000.00                      | 5,000.00                        |
| VENDING MACHINES                      | 3,000.00                      | 3,100.00                        |
| CATERING SUNDRIES                     | 10,000.00                     | 5,000.00                        |
| UNIFORMS / PROTECTIVE CLOTHING        | 100.00                        | 100.00                          |
| GENERAL PRINTING & STATIONERY         | 500.00                        | 500.00                          |
| PHOTOCOPIERS                          | 1,000.00                      | 1,000.00                        |
| WELSH TRANSLATION                     | 3,000.00                      | 3,000.00                        |
| AUDIT FEES                            | 3,200.00                      | 2,400.00                        |
| ARCHIVING/STORAGE SERVICE             | 500.00                        | 500.00                          |
| CENTRAL TELEPHONE EXCHANGES           | 4,000.00                      | 4,000.00                        |
| TELEPHONES                            | 1,950.00                      | 1,500.00                        |
| POSTAGES                              | 600.00                        | 500.00                          |
| INTERNET CHARGES                      | 1,000.00                      | 1,000.00                        |
| SOFTWARE                              | 1,000.00                      | 0.00                            |
| IT CONSUMABLES                        | 590.00                        | 600.00                          |
| SOFTWARE LICENCES & MAINTENANCE       | 4,000.00                      | 4,000.00                        |
| SUBSCRIPTIONS                         | 700.00                        | 520.00                          |
| PUBLIC LIABILITY INSURANCE            | 1,020.00                      | 1,020.00                        |
| MISCELLANEOUS INSURANCE               | 700.00                        | 700.00                          |
| <b>TOTAL SUPPLIES &amp; SERVICES</b>  | <b>42,110.00</b>              | <b>34,690.00</b>                |
| <b><u>SUPPORT SERVICES</u></b>        |                               |                                 |
| ACCOUNTANCY                           | 13,900.00                     | 14,000.00                       |
| TECHNICAL ACCOUNTANCY                 | 900.00                        | 0.00                            |
| INCOME RECOVERY                       | 100.00                        | 100.00                          |
| PAYROLL                               | 500.00                        | 500.00                          |
| PAYMENTS                              | 500.00                        | 500.00                          |
| AUDIT                                 | 1,500.00                      | 700.00                          |
| PROCUREMENT                           | 600.00                        | 600.00                          |
| SAP SUPPORT                           | 2,000.00                      | 3,000.00                        |
| ICT SERVICES                          | 12,000.00                     | 10,000.00                       |
| HUMAN RESOURCES                       | 7,200.00                      | 4,000.00                        |
| LEGAL                                 | 500.00                        | 500.00                          |
| <b>TOTAL SUPPORT SERVICES</b>         | <b>39,700.00</b>              | <b>33,900.00</b>                |
|                                       |                               |                                 |
| <b>GROSS EXPENDITURE</b>              | <b>823,000.00</b>             | <b>856,250.00</b>               |

**PROPOSED BUDGET 2017/18**

**APPENDIX 2**

|                             | <b>2016/17<br/>Plan<br/>£</b> | <b>2017/18<br/>Budget<br/>£</b> |
|-----------------------------|-------------------------------|---------------------------------|
| <b><u>INCOME</u></b>        |                               |                                 |
| WELLCOME TRUST GRANT        | 0.00                          | -60,000.00                      |
| PUBLICATIONS GENERAL        | -2,000.00                     | -2,000.00                       |
| SALE OF PHOTOCOPIES         | -2,000.00                     | -2,000.00                       |
| CONSERVATION INCOME         | -15,000.00                    | -15,000.00                      |
| SALE OF FOOD                | -15,000.00                    | -10,000.00                      |
| COURSE FEES GENERAL         | -500.00                       | -250.00                         |
| SEARCH FEES                 | -3,000.00                     | -3,000.00                       |
| ROYALTIES                   | -10,000.00                    | -11,000.00                      |
| HIRE OF SPECIAL ROOMS       | -37,000.00                    | -47,500.00                      |
| DONATIONS                   | 0.00                          | -500.00                         |
| INTEREST                    | -2,500.00                     | -1,000.00                       |
| CONTRIBUTIONS FROM RESERVES | -75,000.00                    | -50,000.00                      |
| <b>TOTAL INCOME</b>         | <b>-162,000.00</b>            | <b>-202,250.00</b>              |
|                             |                               |                                 |
| <b>TOTAL NET BUDGET</b>     | <b>661,000.00</b>             | <b>654,000.00</b>               |